



Report on the
Disability Access and Education Revolving Fund
July 23, 2019



State of California
Gavin Newsom, Governor

Government Operations Agency
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Department of General Services
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Division of the State Architect
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Background

Chapter 383, Statutes of 2012 (SB 1186 – Steinberg and Dutton) created Government Code Section 4467, which requires any applicant for a local business license or equivalent instrument to pay an additional fee to the local government that issued the business license or building permit. Local governments must submit a percentage of the fee revenue to the Division of the State Architect (State Architect) for deposit into the Disability Access and Education Revolving Fund (Fund).

Effective January 1, 2018 (Chapter 667, Statutes of 2017. AB 1379 – Thurmond), the fee amount increased from \$1 to \$4 and the percentage changed from 70 percent (\$0.70) for the local government and 30 percent (\$0.30) of the fee revenue to the Division of the State Architect (State Architect) for deposit into the Disability Access and Education Revolving Fund (Fund) to 90 percent (\$3.60) for the local government and 10 percent (\$0.40) for the Fund. Additionally, local governments that do not issue business licenses became required to levy the fee on the sale of building permits.

Pursuant to Government Code Section 4465, the purpose of the Fund is to provide increased compliance with state and federal accessibility requirements by:

- Increasing the number of certified access specialists (CASp).
- Maintaining State Architect oversight of the CASp program.
- Expanding education and outreach efforts for compliance with accessibility requirements.

Government Code Section 4470(c) requires the State Architect to submit an annual report for the previous calendar year. The State Architect must report the total fees collected by each local government, the total fees transmitted to the Fund by local governments during the previous calendar year, and their distribution, including Fund resources spent on:

- Administrative services.
- Moderating certification and examination fees for the CASp program.
- Establishing and maintaining oversight of the CASp program.
- Developing and disseminating educational materials to facilitate compliance with state and federal access requirements.

Information provided in this report is based on accounting data that represents amounts collected by the state from local governments until March 6, 2019, and state billing information indicating amounts spent in each specific reporting category.

Total Fees Transmitted to the Fund

The State Architect received \$818,678 in payments from local governments in the 2018 calendar year.

There was the potential for the 2018 calendar year's Fund income to increase by 30-percent or more over the previous year, considering that local governments that had not previously been affected would levy the fee on building permits. Instead, the income stayed nearly the same (2017-\$825,313).

Local jurisdictions expressed a difficulty in implementing the fee increase due to incompatibilities between the legislation's effective date and their business license renewal billing cycles; numerous local governments bill early for the upcoming calendar year. With AB 1379 being signed by the Governor in October 2017 and the statute becoming effective January 1, 2018, local jurisdictions that had already billed for the year may not have implemented the fee increase.

Local jurisdictions that were to levy the fee for the first time may have experienced delays in implementation due to lack of knowledge of the legislation and their responsibility to collect a new fee, as was the case with SB 1186. This commentary is anecdotal, as the State Architect only received inquiries in 2018 from the local governments that were implementing the legislation.

It is the responsibility of the local governments to stay informed of legislative changes, however the State Architect attempted to assist local governments in implementing the fee changes brought by AB 1379. The first notification was a letter regarding AB 1379 sent on November 30, 2017 to all of the local governments for which contact information could be found. The information was also posted to the State Architect's website. The annual report submittal reminder letter sent to local governments on January 11, 2018 also included a reminder about AB 1379.

Use of Fund Resources

The State Architect expended \$516,275 on the activities prescribed under Government Code Section 4465 in 2018. Information and the amounts and details on the usage are outlined below:

- **Administrative Services by the State Architect**
The State Architect spent \$146,084 of Fund resources for administrative services in 2018. Primary administrative services included: operation of the fee collection system and related instruction, correspondence with local governments, review of information reported by local governments, form development, and technical guidance.
- **Explored Ways To Streamline the CASp Certification and Examination Fees**
The State Architect spent \$5,163 of Fund resources to better streamline the CASp certification process and examination fees in 2018. The State Architect continued its efforts to find new means for administering the CASp examination that increase the ease of scheduling the examination while reducing or maintaining the cost to take the examination; and, to increase the frequency and expand the locations at which the examinations are held. In 2018, State Architect staff time was spent in training on a new learning management system that will replace the current outdated online database. The

learning management system will also contain training videos that will benefit CASps by reducing travel, thus minimizing costs associated with traveling to an exam location and the attendee's time away from work. Additionally, plans were made to reassess the certification and examination fee structure in 2019.

- **Increase the Oversight of the CASp Program**

The State Architect spent \$23,886 of Fund resources to increase oversight of the CASp program in 2018. Major items included providing technical guidance, investigating occasional complaints filed against CASps, and updating the online database.

- **Used for Education and Outreach**

The State Architect spent \$341,142 of Fund resources for education and outreach. The State Architect conducted outreach to business owners through partnerships with chambers of commerce, local governments, state legislators, the Governor's Office of Business and Economic Development, the State Treasurer's Office, and the California Commission on Disability Access.

The State Architect gained a new means to connect with the tax professionals from local government offices who are collecting the SB 1186 fee. The California Municipal Revenue & Tax Association invited the State Architect to speak at two meetings, one regional meeting and the annual conference, to present on fee collection and ways to use their available funds to promote access compliance.

The State Architect increased awareness of the CASp program to business and commercial property owners through social media, email announcements, and by providing local governments marketing materials about the CASp program. Time was spent preparing for the launch of a new website which would contain a new webpage focused on helping professionals navigate the process of applying, testing and maintain a CASp certification. And, a separate webpage for local governments where they can locate information on collecting, reporting and using their funds. The State Architect also participated in events to educate business communities about the benefits of the CASp program. Additionally, the State Architect began developing new training material to educate businesses on access requirements of their facilities through on-demand online training.

Together with the California Commission on Disability Access, the State Architect committed up to \$75,000 in Fund resources to hold a series of outreach events for restaurant owners and others in the hospitality industry to increase awareness of disabled patrons and provide education on access compliance. The California Commission on Disability Access planned three events, the first of which took place in 2018 and the remaining two in 2019.

The State Architect teaches classes on the accessibility provisions of the building code. The classes improve accessibility for people with disabilities by educating building officials and facility managers on access code compliance and its importance. These

classes are regularly scheduled and open to the public. Jurisdictional entities can request a private class for their staff. In 2018, 20 public classes and three private classes took place.

The State Architect continued its outreach to CASps and CASp candidates through six sessions of the CASp 101 training class. Additionally, the State Architect devoted resources to implementing a new website with a revitalized approach to providing information to the public. Business owners, local governments and those who are or would like to become a CASp each have dedicated webpages with the information pertinent to them and with clear instruction. Content preparation took place in 2018. The website launched in February 2019.

The State Architect hosts monthly CASp Code Discussion Group meetings where CASps, design professionals, and code enforcers discuss various aspects of the California Building Code and federal accessibility standards. The meetings promote uniformity in the knowledge and work practices of a CASp. Every meeting allows time for participants to ask questions about specific code interpretations or their CASp inspection services. The 2018 meeting discussion topics included identifying applicable building code standards, building code adoption cycles, and updates to the building code.

The State Architect began implementing Chapter 680, Statutes of 2018 (AB 3002 - Grayson), which required the development of a model informational notice on disability access requirements and resources that local governments would distribute with the business licenses and commercial building permits they issue. The State Architect began drafting the notice in 2018, publishing of the English version in early January 2019 and publishing the translated notices in March 2019.

Total Fees Collected by Each Local Government

As of the March 2019 deadline, 221 out of 454 local governments that submitted fees to the State Architect in 2018 had submitted an annual report. The local governments that submitted an annual report for 2018 indicated they collected a total of \$3,738,694 for the 2018 calendar year.

- Appendix A lists the 2018 annual collection amounts, as reported by each local government that submitted fees to the State Architect in the 2018 calendar year.
- Appendix B lists the local governments that reported their 2018 annual collection amounts but did not submit fees.
- Appendix C lists the local governments that submitted fees in the 2018 calendar year but did not report their annual collection amount.
- Appendix D lists the local governments that neither transmitted 2018 funds nor submitted an annual report before the March 6, 2019 deadline.

The State Architect does not have any enforcement authority over local governments. Fee submittal and annual collection reporting are dependent on the local governments' execution of the law. Attempts are made to maintain contact with all 539 local governments in California, regardless of previous participation in fee submittal, in order to remind them of the current requirements and to alert them of statutory changes.

The State Architect will continue to work with local governments in order to inform them of their requirements under Government Code Section 4467. In 2019, the local governments that did not submit fees (Appendices B and D) will be notified on the statutory requirements and advice on how to proceed. Local governments that submitted an annual report late or not at all (Appendices C and D) will be made aware of the delinquency.

Additionally, the State Architect has plans to improve reporting by local governments by making it easier to submit a report. The form will be revised to make it clear that the report may be submitted by email, and with an electronic signature. The State Architect will also help local governments report on time by sending multiple reminders. In the past, the State Architect has sent a reminder to the local jurisdictions at the beginning of the calendar year, approximately two months prior to the March deadline. Starting in 2019, the State Architect will begin providing initial notification earlier (prior to the end of the calendar year) and will send a second reminder prior to the deadline.

APPENDIX A

SB 1186 COLLECTION RESULTS FOR 2018
ANNUAL FEE COLLECTION REPORTED BY PAYING JURISDICTIONS
(As of March 6, 2019)

Fee Status: Paid

Report Status: Submitted

LOCAL GOVERNMENT (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
Agoura Hills	\$2,539.00
Alameda	\$34,021.00
Albany	\$6,756.00
Alhambra	\$26,393.00
Aliso Viejo	\$3,020.00
Anaheim	\$87,480.00
Anderson	\$3,834.00
Antioch	\$7,598.00
Arcata	\$8,482.00
Atascadero	\$10,815.00
Auburn	\$8,056.00
Avenal	\$556.00
Bakersfield	\$89,548.00
Bell	\$3,940.00
Bellflower	\$18,047.00
Beverly Hills	\$41,400.00
Big Bear Lake	\$7,608.28
Biggs	\$672.00
Bishop	\$284.00
Blythe	\$2,177.00
Bradbury	\$908.00
Brentwood	\$23,744.00
Buena Park	\$15,317.52
California City	\$727.00
Calistoga	\$3,087.00
Canyon Lake	\$8,355.00
Capitola	\$5,384.00
Carlsbad	\$40,233.00
Carmel-by-the-Sea	\$2,363.00
Carpinteria	\$5,932.00
Carson	\$34,233.00
Chico	\$25,021.00
Chowchilla	\$2,688.00
Citrus Heights	\$12,815.00
Claremont	\$12,264.00
Clayton	\$2,900.00
Cloverdale	\$708.00
Clovis	\$25,798.00
Colfax	\$1,628.00
Colusa	\$1,864.00
Commerce	\$8,953.32

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LOCAL GOVERNMENT (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
Concord	\$35,158.00
Corcoran	\$5,725.75
Corning	\$2,492.00
Corte Madera	\$2,948.00
Cotati	\$3,948.00
Crescent City	\$2,996.00
Cupertino	\$15,470.00
Cypress	\$14,332.00
Dana Point	\$24.00
Delano	\$5,061.00
Desert Hot Springs	\$1,019.00
Diamond Bar	\$7,940.00
Dinuba	\$2,945.00
Dixon	\$4,704.00
Duarte	\$4,913.00
Dublin	\$17,444.00
Dunsmuir	\$698.00
East Palo Alto	\$2,904.00
El Cajon	\$27,616.00
El Cerrito	\$10,883.00
Elk Grove	\$2,558.00
Encinitas	\$20,241.00
Escalon	\$3,333.00
Escondido	\$37,938.00
Exeter	\$2,820.00
Fairfield	\$23,432.00
Farmersville	\$2,716.00
Fontana	\$30,832.00
Fort Bragg	\$3,612.00
Fortuna	\$3,669.00
Foster City	\$8,543.00
Fresno	\$187,745.00
Galt	\$7,004.00
Gilroy	\$13,580.00
Guadalupe	\$2,116.60
Hawaiian Gardens	\$3,745.90
Hawthorne	\$23,870.00
Hayward	\$11,392.00
Healdsburg	\$8,416.00
Hillsborough	\$6,756.00
Hughson	\$176.00
Imperial	\$977.00
Imperial Beach	\$13,564.00
Indian Wells	\$5,491.00
Indio	\$24,954.00
Kerman	\$3,536.00
Kingsburg	\$3,676.00

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LOCAL GOVERNMENT (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
La Habra Heights	\$1,001.00
La Palma	\$3,439.00
La Verne	\$8,996.00
Laguna Niguel	\$688.00
Lake Elsinore	\$10,568.00
Lancaster	\$38,323.52
Lemon Grove	\$6,350.00
Lincoln	\$11,860.00
Live Oak	\$997.00
Livermore	\$29,412.00
Lodi	\$18,133.00
Loma Linda	\$7,488.00
Long Beach	\$88,843.00
Los Altos	\$17,768.00
Los Angeles	\$587,530.28
Los Banos	\$6,841.00
Los Gatos	\$16,352.00
Loyalton	\$156.00
Mammoth Lakes	\$7,712.00
Manhattan Beach	\$20,000.00
Marysville	\$4,011.00
Menifee	\$16,789.00
Mill Valley	\$10,364.00
Millbrae	\$7,268.00
Milpitas	\$31,448.00
Mission Viejo	\$10,840.00
Modesto	\$17,100.10
Monrovia	\$12,426.00
Monte Sereno	\$1,812.00
Montebello	\$12,122.00
Monterey	\$20,044.00
Moreno Valley	\$34,442.00
Mount Shasta	\$2,898.00
Napa	\$66,920.00
Needles	\$1,368.00
Newman	\$2,732.00
Norwalk	\$15,380.00
Oakley	\$5,566.00
Ontario	\$55,249.00
Orange	\$84,646.00
Palm Desert	\$38,776.00
Palmdale	\$37,872.00
Paramount	\$10,080.00
Paso Robles	\$16,701.70
Patterson	\$4,865.00
Perris	\$12,079.00
Petaluma	\$22,814.00

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LOCAL GOVERNMENT (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
Piedmont	\$3,987.00
Pinole	\$8,217.00
Pittsburg	\$15,997.70
Placerville	\$5,464.00
Pleasanton	\$39,244.40
Plymouth	\$472.00
Poway	\$7,476.80
Rancho Palos Verdes	\$7,048.00
Red Bluff	\$6,380.00
Redondo Beach	\$30,413.00
Redwood City	\$29,458.00
Reedley	\$6,028.00
Ridgecrest	\$742.00
Ripon	\$7,476.00
Rolling Hills Estates	\$5,592.00
Sacramento	\$91,544.00
St. Helena	\$6,318.00
Salinas	\$33,312.00
San Anselmo	\$6,060.00
San Bruno	\$11,788.00
San Carlos	\$16,669.00
San Dimas	\$9,128.00
San Jacinto	\$10,300.00
San Juan Capistrano	\$15,549.00
San Marcos	\$22,799.00
San Marino	\$112.00
San Ramon	\$17,269.00
Sand City	\$1,699.00
Sanger	\$4,660.00
Santa Clarita	\$5,558.00
Santa Maria	\$20,084.00
Santa Monica	\$99,462.28
Saratoga	\$9,852.00
Sebastopol	\$5,256.00
Selma	\$4,313.00
Shafter	\$3,310.00
Sonoma	\$6,239.00
Sonora	\$3,315.00
South Gate	\$16,524.00
South Lake Tahoe	\$14,386.00
South San Francisco	\$21,155.00
Suisun City	\$3,977.00
Sutter Creek	\$1,656.00
Taft	\$3,485.00
Tehachapi	\$4,788.00
Tehama	\$28.00
Temecula	\$17,253.00

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LOCAL GOVERNMENT (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
Truckee	\$4,068.00
Tulelake	\$87.00
Twentynine Palms	\$3,204.00
Vallejo	\$23,639.00
Waterford	\$911.00
West Hollywood	\$19,708.00
Westminster	\$22,372.00
Winters	\$2,995.00
Woodland	\$14,017.00
Woodside	\$5,081.00
Yorba Linda	\$18,625.00
Yountville	\$2,112.00
Yreka	\$3,472.00
Yuba City	\$17,782.83
Amador County	\$3,092.00
Calaveras County	\$11,786.00
Colusa County	\$2,008.00
Contra Costa County	\$21,672.00
Del Norte County	\$2,200.00
El Dorado County	\$48,752.00
Imperial County	\$1,955.00
Lake County	\$5,488.00
Los Angeles County	\$27,936.00
Madera County	\$15,220.00
Merced County	\$7,062.00
Napa County	\$8,996.00
Placer County	\$18,477.00
Sacramento County	\$51,169.00
San Diego County	\$2,492.00
San Luis Obispo County	\$8,448.00
Santa Barbara County	\$2,315.00
Stanislaus County	\$3,980.00
Sutter County	\$3,384.00
Trinity County	\$3,076.00
TOTAL	\$3,712,559.98

SB 1186 COLLECTION RESULTS FOR 2018
ANNUAL FEE COLLECTION REPORTED BY JURISDICTIONS
WITHOUT FEE SUBMITTAL (DELINQUENT)
(As of March 6, 2019)

Fee Status: Unpaid

Report Status: Submitted

LOCAL GOVERNMENTS (Organized by City, then County)	TOTAL FEE COLLECTION REPORTED
Angels Camp	\$3,016.00
Lake Forest	\$4,928.00
Manteca	\$13,647.00
Susanville	\$3,816.00
Kern County	\$727.00
TOTAL	\$26,134.00

APPENDIX C

SB 1186 COLLECTION RESULTS FOR 2018
PAYING JURISDICTIONS WITHOUT ANNUAL REPORTS
(As of March 6, 2019)

Fee Status: Paid

Report Status: None

LOCAL GOVERNMENT (Organized by City, then County)

Adelanto	Danville	Irwindale
Alturas	Davis	Jackson
Apple Valley	Del Mar	King City
Arcadia	Del Rey Oaks	La Cañada Flintridge
Arroyo Grande	Downey	La Habra
Artesia	Eastvale	La Mesa
Arvin	El Monte	La Mirada
Atherton	El Segundo	La Puente
Atwater	Emeryville	La Quinta
Baldwin Park	Eureka	Laguna Beach
Banning	Fairfax	Laguna Hills
Barstow	Ferndale	Larkspur
Beaumont	Fillmore	Lathrop
Bell Gardens	Folsom	Lawndale
Belmont	Fountain Valley	Lemoore
Benicia	Fowler	Lindsay
Brawley	Fremont	Livingston
Brea	Garden Grove	Lomita
Brisbane	Gardena	Lompoc
Burbank	Glendale	Loomis
Burlingame	Glendora	Los Alamitos
Calexico	Goleta	Los Altos Hills
Calimesa	Gonzales	Lynwood
Camarillo	Grand Terrace	Madera
Cathedral City	Grass Valley	Maricopa
Ceres	Grover Beach	Marina
Chino Hills	Half Moon Bay	Martinez
Chula Vista	Hanford	Maywood
Clearlake	Hemet	McFarland
Coachella	Hercules	Mendota
Colma	Hermosa Beach	Menlo Park
Colton	Hesperia	Merced
Corona	Highland	Montclair
Coronado	Hollister	Monterey Park
Costa Mesa	Huntington Beach	Moorpark
Covina	Huron	Morgan Hill
Culver City	Ione	Morro Bay
Daly City	Irvine	Mountain View

APPENDIX C

LOCAL GOVERNMENT (Organized by City, then County)

Murrieta	Ross	Union City
National City	San Bernardino	Upland
Nevada City	San Clemente	Vacaville
Newark	San Diego	Ventura
Newport Beach	San Fernando	Vernon
Novato	San Francisco City and County	Victorville
Oakland	San Gabriel	Villa Park
Oceanside	San Joaquin	Visalia
Ojai	San Jose	Vista
Orinda	San Leandro	Walnut
Orland	San Mateo	Walnut Creek
Oroville	San Pablo	Watsonville
Oxnard	San Rafael	West Covina
Pacific Grove	Santa Ana	West Sacramento
Pacifica	Santa Barbara	Wheatland
Palm Springs	Santa Clara	Whittier
Palo Alto	Santa Cruz	Wildomar
Palos Verdes Estates	Santa Fe Springs	Williams
Paradise	Santa Paula	Windsor
Pico Rivera	Santa Rosa	Woodlake
Pismo Beach	Santee	Yucca Valley
Placentia	Sausalito	Alameda County
Pleasant Hill	Scotts Valley	Fresno County
Pomona	Seal Beach	Lassen County
Port Hueneme	Shasta Lake	Marin County
Porterville	Sierra Madre	Modoc County
Portola	Simi Valley	Mono County
Portola Valley	Solana Beach	Nevada County
Rancho Cordova	Solvang	Orange County
Rancho Cucamonga	South El Monte	Riverside County
Rancho Mirage	South Pasadena	San Joaquin County
Rancho Santa Margarita	Stanton	Santa Clara County
Redding	Stockton	Santa Cruz County
Redlands	Sunnyvale	Sierra County
Richmond	Temple City	Solano County
Rio Dell	Thousand Oaks	Tuolumne County
Rio Vista	Tiburon	Ventura County
Riverbank	Torrance	Yolo County
Riverside	Tracy	
Rocklin	Tulare	
Rohnert Park	Turlock	
Rosemead	Tustin	
Roseville	Ukiah	

APPENDIX D

SB 1186 COLLECTION RESULTS FOR 2018
JURISDICTIONS WITHOUT ANNUAL REPORTS AND
WITHOUT FEE SUBMITTAL (DELINQUENT)
 (As of March 6, 2019)

Fee Status: Unpaid

Report Status: None

LOCAL GOVERNMENTS (Organized by City, then County)

Amador	Jurupa Valley	Humboldt County
American Canyon	Lafayette	Inyo County
Avalon	Laguna Woods	Kings County
Azusa	Lakeport	Mariposa County
Belvedere	Lakewood	Mendocino County
Berkeley	Malibu	Monterey County
Blue Lake	Montague	Plumas County
Buellton	Moraga	San Benito County
Calabasas	Norco	San Bernardino County
Calipatria	Oakdale	San Mateo County
Campbell	Orange Cove	Shasta County
Cerritos	Parlier	Siskiyou County
Chino	Pasadena	Sonoma County
Coalinga	Point Arena	Tehama County
Compton	Rialto	Tulare County
Cudahy	Rolling Hills	Yuba County
Dorris	San Juan Bautista	
Dos Palos	San Luis Obispo	
El Centro	Seaside	
Etna	Signal Hill	
Firebaugh	Soledad	
Fort Jones	Trinidad	
Fullerton	Wasco	
Greenfield	Weed	
Gridley	Westlake Village	
Gustine	Westmorland	
Hidden Hills	Willits	
Holtville	Willows	
Huntington Park	Yucaipa	
Industry	Alpine County	
Inglewood	Butte County	
Isleton	Glenn County	